

OUTSIDE**KITCHEN**

- Mow the lawn, and trim trees and shrubs away from the house.
- Remove dead plants, flowers & shrubs.
- Put away tools, garbage cans, hoses, toys & building materials.
- Remove window screens while selling your home & keep windows clean.
- Check for broken roof shingles and clean out gutters.
- Seal or resurface driveway.
- Clear patios and decks of planters, flower pots, charcoal & barbecues.
- Dress up front yard shrubs & lamp posts with fresh mulch.
- Repaint or refinish trim around windows and doors.

- Clean the stove, oven, range hood and countertops.
- Repair dripy faucets and squeaks or binds in cabinet drawers. Make sure cabinet hardware is also cleaned.
- Discard old food & leftovers from refrigerator.
- Remove messages, pictures and magnets from refrigerator.
- Clear small appliances, dish drainer and cookware from countertop.
- Wipe down cabinets and clear out items under the sink.
- Other: _____
- Other: _____

FOYER**FAMILY ROOM**

- Clean all light fixtures and replace with bright bulbs in the light fixtures.
- Turn on all the lights before a buyer arrives to show there is nothing to hide.
- Roll up and remove small rugs.
- Fill the house with a fresh scent. Heat vanilla on the stove or bake a batch of cookies.
- Spotlessly clean woodwork & carpeting.
- Clear window ledges of all objects to give a nice glimpse inside & out.
- Repaint walls in a neutral color such as antique white.
- Other: _____

- Clean fireplace & remove any items in front of it.
- Replace carpet if it has a loud color.
- Remove magazines, books, video games, toys and other clutter.
- Create an easy going, relaxed atmosphere.
- Dust and simplify shelves; remove family photos.
- Other: _____
- Other: _____
- Other: _____

LIVING ROOM**BATHROOMS**

- Discard worn furniture & move extras to a storage area.
- Visit a model home to get decorating ideas.
- Clear away all magazines, books & other objects from furniture.
- Take down picture that hide walls. Patch nail holes & paint.
- Add lamps & lighting in dark area.
- Open the curtains.
- Set out some fresh flowers.
- _____

- Remove any unnecessary items from the vanity, tub, etc.
- The fixtures, tile & shower curtain should be immaculate.
- Caulk & grout tile. Bleach discolored grout.
- Remove any wall paper that is not "conservative."
- Decorate with towels.
- Check bath vents are working properly.
- Make sure all fixtures work properly and fix leaks.
- _____

MASTER BEDROOM**MISCELLANEOUS**

- This is 2nd most important-to-be appealing room.
- Define areas by furniture arrangement. Keep it simple.
- Be sure clothes are hung up.
- Store off-season clothing elsewhere.
- Clean out closets enough for buyers to get a good idea of storage size.
- Make sure nothing is left under beds; add bedskirts for cleaner look.
- Other: _____

- Clean or replace HVAC filter. Clean air returns.
- Test all smoke detectors.
- Clean chimney, fireplace or woodstove.
- Remove any wall paper that is not "conservative."
- Decorate with towels.
- Make sure all windows, doors and cabinets open easily without squeaks; replace rusty hinges.
- Check ventilation in attic, basement and crawlspace; update if necessary.
- Other: _____